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## Audit and Procurement Committee

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### Time and Date

2.00 pm on Monday, 10th September, 2018

### Place

Committee Room 3 - Council House

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### Public Business

1. **Apologies**
2. **Declarations of Interest**
3. **Minutes of Previous Meeting** (Pages 3 - 10)  
To agree the minutes of the meeting held on 16<sup>th</sup> July 2018
4. **Outstanding Issues** (Pages 11 - 18)  
Report of the Deputy Chief Executive (Place)
5. **Work Programme 2018/19** (Pages 19 - 20)  
Report of the Deputy Chief Executive (Place)
6. **2018/2019 First Quarter Financial Monitoring Report (to June 2018)**  
(Pages 21 - 46)  
Report of the Deputy Chief Executive (Place)
7. **Annual Fraud Report 2017-2018** (Pages 47 - 56)  
Report of the Deputy Chief Executive (Place)
8. **School Audit Recommendations** (Pages 57 - 64)  
Report of the Deputy Chief Executive (Place)
9. **Updated Procedural Guidance: Regulation of Investigatory Powers (RIPA) Covert Surveillance and Covert Human Intelligence Sources (RIPA Procedural Guidance)** (Pages 65 - 88)  
Report of the Deputy Chief Executive (Place)
10. **Any other items of public business which the Chair decides to take as a matter of urgency because of the special circumstances involved.**

**Private business**

**Nil**

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Martin Yardley, Deputy Chief Executive (Place), Council House, Coventry

Friday, 31 August 2018

Note: The person to contact about the agenda and documents for this meeting is Lara Knight / Michelle Salmon, Governance Services, Tel: 024 7683 3237 / 3065, Email: [lara.knight@coventry.gov.uk](mailto:lara.knight@coventry.gov.uk) / [michelle.salmon@coventry.gov.uk](mailto:michelle.salmon@coventry.gov.uk)

Membership: Councillors P Akhtar, S Bains (Deputy Chair), R Brown (Chair), T Sawdon, R Singh, H Sweet and K Taylor

Please note: a hearing loop is available in the committee rooms

If you require a British Sign Language interpreter for this meeting OR it you would like this information in another format or language please contact us.

**Lara Knight / Michelle Salmon**

**Governance Services**

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